

## **Harford County Board of Estimates Meeting**

July 26, 2016  
1:00 p.m.  
1<sup>st</sup> Floor Conference Room  
220 S. Main Street

### **Present:**

William Boniface, Director of Administration  
James McMahan for Richard Slutzky, County Council President  
Karen D. Myers, Director of Procurement  
Warren L. Hamilton, County Council Appointee  
Margaret Hartka, Senior Assistant County Attorney  
Robert Sandlass, Treasurer  
Joseph Siemek, Acting Director of Public Works

### **Absent:**

Timothy Hopkins, County Executive Appointee

Mr. Boniface, acting as chair, called the meeting to order.

### **Approval of Minutes of the July 12, 2016 Board of Estimates Meeting**

The minutes of the July 12, 2016 Board of Estimates Meeting were approved by general consensus.

### **Item No. 07-26-16-01**

Mr. Boniface presented Solicitation No. PM 10-005; Surgcenter of Bel Air, LLC; Negotiated Procurement.

Ms. Myers made a motion to approve the recommendation, seconded by Mr. Sandlass.

Mr. Peter Wakefield from the Department of Procurement, Division of Property Management said Harford County desires to enter into a Lease Amendment No. 2 with the Surgcenter of Bel Air, LLC, for two (2) additional parking spaces at the County owned property known as 119 Hays Street in Bel Air.

The Department of Procurement, Division of Property Management recommends approval of the above described parking lease amendment in the amount of \$60.00 per month with the Surgcenter of Bel Air, LLC for the rental of eighteen (18) total parking spaces off Thomas Street in Bel Air, in accordance with Section 1-29 of the Harford County Code.

The motion was unanimously approved with one member absent.

### **Item No. 07-26-16-02**

Mr. Boniface presented Solicitation No. 16-0052; Lease Agreement, 2213 Old Emmorton Road; Negotiated Procurement.

Ms. Myers made a motion to approve the recommendation, seconded by Mr. Sandlass.

Ms. Erin Schafer from the Department of Procurement, Division of Property Management, said Harford County, Maryland wishes to enter into a lease agreement for a portion of the County owned parking lot located at 2213 Old Emmorton Road, Bel Air, Maryland.

The Department of Procurement, Division of Property Management recommends award in the amount of \$500.00 per month to Harford Gastroenterology Associates, P.A. of Bel Air, Maryland, in accordance with Section 1-29 of the Harford County Code.

The motion was unanimously approved with one member absent.

**Item No. 07-26-16-03**

Item was pulled and will be reintroduced at a future BOE meeting.

**Item No. 07-26-16-04**

Mr. Boniface presented Solicitation No. 16-196; Janitorial Services; Competitive Sealed Bid.

Ms. Myers made a motion to approve the recommendation, seconded by Mr. Sandlass.

Ms. Erin Schafer from the Department of Administration, Facilities & Operations said this contract was for janitorial services for various county agencies.

The Department of Administration, Facilities & Operations recommends award in the amount not to exceed \$300,000.00 to Clean Keepers of Arlington, VA and Multicorp, Inc. of Westminster, MD in accordance with Section 41-25 of the Harford County Code.

The motion was unanimously approved with one member absent.

**Item No. 07-26-16-05**

Mr. Boniface presented Solicitation No. 16-291; Harford County Detention Center Install of CCTV Cameras in Parking Lot; Intergovernmental Cooperative Purchase.

Mr. Sandlass made a motion to approve the recommendation, seconded by Ms. Myers.

Mr. Tim Keggins from the Sheriff's Office Detention Center said this contract was for a new camera install for parking lot at Detention Center. All work to include site work, fencing, DVR, cameras and ancillary products to complete the project. Utilizing NJPA contract EQIQC MDBAL 022912 CCE.

The Department of the Sheriff's Office, Detention Center recommends award in the amount of not to exceed \$215,805.20 to Centennial Contractors Enterprises, Inc. of Baltimore, MD in accordance with Section 41-25 of the Harford County Code.

As there were questions from the board members, this item was deferred to a future meeting.

**Item No. 07-26-16-06**

Mr. Boniface presented Solicitation No. 16-005; Medical Assistance Transportation Requirements Agreement for Harford County Health Department, Ambulatory – Shared Ride; Request for Proposals.

Ms. Myers made a motion to approve the recommendation, seconded by Mr. Sandlass.

Ms. Susan Kelly from the Harford County Health Department said the contractor is to provide ambulatory, shared ride, non-emergency ambulance and wheelchair van transportation services for scheduled medical appointments for eligible MA recipients.

The Harford County Health Department recommends award in the amount of not to exceed \$4,908,305.00 to Fowler Trio LLC, t/a AAA Transport of Lothian, MD in accordance with Section 41-25 of the Harford County Code.

The motion was unanimously approved with one member absent.

**Item No. 07-26-16-07**

Mr. Boniface presented Solicitation No. 16-004; Medical Assistance Transportation Requirements Agreement for Harford County Health Department; Request for Proposals.

Ms. Myers made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Susan Kelly from the Harford County Health Department said this would provide on demand response transportation for non-emergency ambulance and wheelchair van transportation for hospital discharges and transfers.

The Harford County Health Department recommends award in the amount of not to exceed \$86,296.00 to Hart to Hart Ambulance Service, Inc. of Forest Hill, MD in accordance with Section 41-25 of the Harford County Code.

The motion was unanimously approved with one member absent.

**Item No. 07-26-16-08**

Mr. Boniface presented Solicitation No. 16-300; VMware Center Upgrade; Change Order.

Ms. Myers made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Ted Pibil from the Office of Information and Communication Technology said this would be for the reconfiguration of the virtual environment to address system instability issues identified in Phase 1 of this project.

The Office of Information and Communication Technology recommends award in the amount of \$40,100.00 to ePlus Technology, Inc. of Reston, VA in accordance with Section 41-25 of the Harford County Code.

The motion was unanimously approved with one member absent.

**Item No. 07-26-16-09**

Mr. Boniface presented Solicitation No. 13-087; Harford Metropolitan Area Network (HMAN) Construction; Change Order #5.

Ms. Myers made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Ted Pibil from the Office of Information and Communication Technology said this change order will provide labor and materials for various additional sites based on established contract pricing. The change order will extend the contract for an additional year.

The Office of Information and Communication Technology recommends award in the amount of not to exceed \$1,000,000.00 to KCI Construction Services, LLC of Hanover, MD in accordance with Section 41-25 of the Harford County Code.

The motion was unanimously approved with one member absent.

**Item No. 07-26-16-10**

Mr. Boniface presented Solicitation No. 12-192; Harford Metropolitan Area Network (HMAN); Change Order #4.

Ms. Myers made a motion to approve the recommendation, seconded by Mr. Sandlass.

Mr. Ted Pibil from the Office of Information and Communication Technology said this change order will provide engineering services to complete the construction on various additional sites based on established contract pricing. This change order will extend the current contract for an additional year.

The Office of Information and Communication Technology recommends award in the amount of not to exceed \$250,000.00 in accordance with Section 41-25 of the Harford County Code.

**Item No. 07-26-16-11**

Mr. Boniface presented Solicitation No. 17-004; Critical Email Upgrade for OICT; Emergency Purchase.

Ms. Myers made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Ted Pibil from the Office of Information and Communication Technology said this will provide software licenses and consulting/engineering services needed to move from current email platform to Microsoft 365 infrastructure.

The Office of Information and Communication Technology recommends award in the amount of \$489,714.00 to ePlus Technology, Inc. of Herndon, VA in accordance with Section 41-25 of the Harford County Code.

**Item No. 07-26-16-12**

Mr. Boniface presented Solicitation No. 17-021; Cisco Smartnet Renewal for FY17; Piggyback State of Maryland 060B2490021.

Ms. Myers made a motion to approve the recommendation, seconded by Mr. Sandlass.

Mr. Ted Pibil from the Office of Information and Communication Technology said this was for the annual support for Cisco equipment used for the Harford County Government network infrastructure as well as the Cisco phone system.

The Office of Information and Communication Technology recommends award in the amount of \$393,037.55 to Presidio Networked Solutions of Greenbelt, MD in accordance with Section 41-25 of the Harford County Code.

**Item No. 07-26-16-13**

Mr. Boniface presented Solicitation No. 15-168; Elevator Maintenance; Competitive Sealed Bid.

Ms. Myers made a motion to approve the recommendation, seconded by Mr. Sandlass.

Mr. Ted Pibil from the Office of Information and Communication Technology said this was for monthly inspections, repairs and maintenance service for elevators and disability lifts for County facilities.

The Office of Information and Communication Technology recommends award in the amount of \$59,644.00 to Delaware Elevator, Inc. of Salisbury, MD in accordance with Section 41-25 of the Harford County Code.

The motion was unanimously approved with one member absent.

***NOTE TIME: 1:49***

Mr. Boniface asked for a motion to move into closed session in accordance with Section 3-305(B) (3) of General Provision article of the Annotated Code of Maryland. Ms. Myers made the motion and it was seconded by Mr. Hamilton.

The motion was approved by general consent.

The Closed Session adjourned.

The meeting reconvened in Open Session.

***NOTE TIME: 1:53***

**Approval of the Minutes of the May 17, 2016 Closed Session Board of Estimates Meeting**

As there was not a quorum of board members present that had attended the May 17, 2016 closed session meeting, the approval of those minutes were postponed until the next closed session meeting.

**Item C07-26-16-01**

Mr. Boniface presented Solicitation No. 17-022.

Mr. McMahan made a motion to approve the recommendation, seconded by Mr. Siemek.

The motion was unanimously approved with one member absent.

As there was no further business, the meeting was adjourned.

Respectfully submitted,

Sharon Vanden Eynden